

The Church of Scotland



# BLAWARTHILL PARISH CHURCH

CONGREGATION NO. - 160841

SCOTTISH CHARITY NO. - SC006410



## ANNUAL REPORT and CONGREGATIONAL ACCOUNTS

FOR THE YEAR ENDED 31st DECEMBER 2017

The following accounts will be presented to the  
Congregation of Blawarthill Parish Church

15th April 2018

## *BLAWARTHILL PARISH CHURCH*

### **REFERENCE AND ADMINISTRATION INFORMATION**

Charity Name:	Blawarthill Parish Church of Scotland, Glasgow
Charity Registration Number:	SC006410
Congregation Reference No:	160841
Contact Address:	48 St Ives Road Moodiesburn Glasgow G69 0PE

### **TRUSTEES**

***The Trustees of Blawarthill Parish Church are the members of the Kirk Session who served during the year are as follows -***

Joan Black	Isabella McFarlane
Joan Bulloch	Lynne McGhee
Joseph Clark	Hugh McGuire
Lesleyanne Deans	Duncan MacKenzie
Fiona Duncan	Lorna McLean
Elizabeth Glen	Max McLean (Dec'd 29/07/17)
Jean Glen (Retired 31/12/17)	Thomas McPherson
Peter Glen	Ann Smith
Isobel Hartness	Ellen Smith
Margaret Hay	Margaret Smith
Kyle McCormick	John Thomson
Linda McCormick	Melvyn Wood

### **Principal Office Bearers -**

Minister	Rev G Melvyn Wood
Session Clerks	Mr J Thomson, Mrs E Smith
Church Treasurer	Mrs Elizabeth M M Glen

### **Independent Examiner**

Mrs Isabel McDerment  
1420 Dumbarton Road  
Scotstoun, Glasgow G14 9DR

### **Bankers**

Bank of Scotland,  
1475, Dumbarton Road,  
Scotstoun, Glasgow G14 9XN

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**GOVERNING DOCUMENT**

The Church is administered in accordance with the terms of the Unitary Deed of Constitution.

**RECRUITMENT AND APPOINTMENT OF TRUSTEES**

Members of the Kirk Session are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills. The minister, who is a member of the Kirk Session, is elected by the congregation and inducted by Presbytery.

**ORGANISATIONAL STRUCTURE**

Blawarthill Parish Church was founded in 1941 as a congregation of the Church of Scotland. The Kirk Session is chaired by the Minister and meets at least six times in a year. Certain responsibilities are delegated to a Finance Committee, a Property Committee and to *ad hoc* action groups as appropriate. Until May 2014 Blawarthill was designated as a Priority Area Parish by the Church of Scotland as it serves one of the poorest communities in Scotland according to Government statistics. Following demographic changes, PA status was withdrawn in May 2014, and Blawarthill embarked on a three year transition period, at the end of which we were advised financial support from central funds designated for the most deprived areas would no longer be available. However in 2017 the General Assembly agreed a more flexible policy whereby central support will continue to be available in all areas where poverty is an issue. Blawarthill Church is in a Parish Grouping with Yoker Parish Church, thus certain work and resources are shared between the two congregations.

**OBJECTIVES AND ACTIVITIES**

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond. Worship is held every Sunday at 11 a.m. This is followed by a congregational lunch and time of fellowship. Special services are held at Christmas and Easter. There is an active Sunday School which caters for children from age 3 and upwards. Church Organisations include the Guild, the Choir and small groups which meet from time to time for study or congregational planning purposes. Boys' Brigade and Brownie Guide Companies are linked to the church along with their corresponding junior groups. These are well attended and take part in annual dedication services during Sunday Worship.

### **ACHIEVEMENTS AND PERFORMANCE**

News about church activities is publicised through a weekly pew-sheet which details church activities during the coming week. A regularly updated Facebook page continues to engage a much wider group of supporters. In 2017 a new Church website went live ([www.blawarthillchurch.org](http://www.blawarthillchurch.org)). As part of the Church's Local Church Review program, the Kirk Session began the development of a number of specific action points, to be carried out in the ensuing five years. As the result of a special gift, new hymnbooks were purchased during the year and are in the hands of members of the congregation every Sunday. The congregation held several social activities, e.g. a ceilidh and Burns Supper, and continued to run regular events open to the community for fundraising purposes. The Glasgow NW Foodbank, under its Manager and team of volunteers provides emergency food aid to all who need it. It is supported by the congregation, grant giving bodies and various donations. A grant was received from the Robertson Trust in 2017, which enabled the continuing employment of the Project Manager on a part-time contract. Additional Foodbank distribution centres operated in the Maryhill district during the year. As well as one-off private lets, the halls are available for weekly let by community groups. The Minister serves as Chaplain to the Knightswood Branch of the Royal British Legion. He is a Director of the Coming Home Centres, Glasgow (Community Veterans Support) (SC045047) and acts as Padre to the organisation.

### **CONGREGATIONAL ACTIVITIES**

Worship is held every Sunday at 11 a.m. This is followed by a congregational lunch and time of fellowship. Special services are held at Christmas and Easter. There is an active Sunday School which caters for children from ages 3 and upwards. Church Organisations include the Guild, the Choir and small groups which meet from time to time for study or congregational planning purposes. Boys' Brigade and Brownie Guide Companies are linked to the church along with their corresponding junior groups. These are well attended and take part in annual dedication services during Sunday Worship. The congregation holds occasional social activities such as ceilidhs, Burns Suppers and concerts for its members and for community outreach, and holds events open to the community for fundraising purposes. The Glasgow NW Foodbank, under its Manager and team of volunteers provides emergency food aid to all who need it. It is supported by the congregation, grant giving bodies and various donations. A grant was received from the Robertson Trust in late 2017, which enabled the continuing employment of the Project Manager on a part-time contract. As well as one-off private lets, the halls are available for weekly let by community groups. The Minister serves as Chaplain to the Knightswood Branch of the Royal British Legion and to Yoker Primary School. He is a Director of the Coming Home Centres Glasgow (Community Veterans Support) (SC045047) and acts as Padre to the organisation.

***FINANCIAL REVIEW***

Although our offerings decreased by nearly 20%, we did fulfil our Min. & Miss. obligation for 2017. We were allocated a further grant of £100,000 from central Church funds towards the programme of refurbishment to the church which commenced in 2016, with the final instalment due on completion in 2017.

***Reserves Policy***

It is the Trustees' policy to hold reserves of approximately three months general expenditure.

***STATEMENT OF TRUSTEES RESPONSIBILITIES***

The members of the Congregational Board must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Church during the financial year. The members of the Congregational Board are responsible for keeping proper accounting records which, on request, must reflect the financial position of the Church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2016. They are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and / or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,

Signed .....

Mrs Ellen Smith (Session Clerk)

Date                      15th April 2018

## REPORT OF INDEPENDENT EXAMINER

I report on the accounts of the charity for the year ended 31st December 2017 which are set out on pages 5 to 9.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's Statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed .....

Date 18th April 2018

Name: Mrs Isabel McDermott (Retired Bank Officer)

Address: 1420 Dumbarton Road, Scotstoun, Glasgow G14 9DR

# BLAWARTHILL PARISH CHURCH

## RECEIPTS AND PAYMENTS - YEAR ENDING 31st DECEMBER 2017

	Note	Unrestricted Funds 2017	Designated Funds 2017	Restricted Funds 2017	Total 2017	Total 2016
<b>Receipts</b>						
Donations	3	19,438	9,034	4,298	32,770	45,669
Legacies		20,062			20,062	0
Activities for Generating Funds		355			355	363
Bank & Deposit Interest		0			0	0
Investment Income		0			0	0
Use of Premises		2,050			2,050	1,933
Grants				25,328	25,328	10,548
Weddings and Funerals		0			0	0
Grants from General Trustees			50,410		50,410	154,766
Other Receipts		761		15,800	16,561	403
<b>Total Receipts</b>		<b>42,666</b>	<b>59,444</b>	<b>45,426</b>	<b>147,536</b>	<b>213,682</b>
<b>PAYMENTS</b>						
Costs of generating funds	4	164			164	153
Charitable activities	4	37,342	63,645	36,918	137,905	198,931
Governance costs	4	0			0	0
		<b>37,506</b>	<b>63,645</b>	<b>36,918</b>	<b>138,069</b>	<b>199,084</b>
Assets and Investments		0	0	0	0	0
<b>Total Payments</b>		<b>37,506</b>	<b>63,645</b>	<b>36,918</b>	<b>138,069</b>	<b>199,084</b>
Excess of Receipts/Payments for the year before Transfers		5,160	-4,201	8,508	9,467	14,596
Transfers		1,000	110	-1,110	0	0
Excess of Receipts over Payments for the year after Transfers		<b>6,160</b>	<b>-4,091</b>	<b>7,398</b>	<b>9,467</b>	<b>14,596</b>

**BLAWARTHILL PARISH CHURCH**

**STATEMENT OF BALANCES - YEAR ENDING 31st DECEMBER 2017**

	<i>Note</i>	Unrestricted Funds 2017 £	Designated Funds 2017 £	Restricted Funds 2017 £	Total 2017 £	Total 2016 £
<b>Bank &amp; Deposit Balances</b>						
Bank & Deposit balances brought forward		14,864	2,574	30,092	47,530	32,932
<b>MOVEMENT IN YEAR</b>						
Excess of Receipts over Payments for the year		6,160	-4,091	7,398	9,467	14,598
Bank & Deposit balances carried forward	2	20,024	-1,517	38,490	56,997	47,530
<b>LIABILITIES</b>						
Ministries & Mission		0	0	0	0	

The accounts were approved by

The Trustees on 15th April 2018

For and on behalf of the Kirk Session and Congregational Board

.....Session Clerk

.....Treasurer



**BLAWARTHILL PARISH CHURCH**  
**NOTES FORMING PART OF THE ACCOUNTS**  
**FOR THE YEAR ENDING 31 DECEMBER 2017**

**1. BASIS OF ACCOUNTING**

These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Regulations anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2017.

**2. MOVEMENT IN FUNDS**

	Balance at 01-Jan- 2017	Incoming Resources	Outgoing Resources	Transfers	Balance at 31 December 2017
	£	£	£	£	£
<b>Unrestricted Funds</b>					
General Fund	14,864	42,666	37,506		20,024
<b>Designated Funds</b>					0
Fabric Fund	1,448	59,444	63,645	110	-2,643
Reserve Fund	1,126				1,126
<b>Restricted Funds</b>					0
Flower Fund	52	1,052	1,036		68
Life & Work	307	243	273		277
Fellowship	132				132
Food Bank	25,277	41,129	32,878		32,528
Choir Fund	468	73	195		346
Guild	3,103	2,410	2,153		3,360
Sunday School	256	263	175		344
Gems	498	256	208	-110	436
<b>Total Funds</b>	<b>47,531</b>	<b>147,536</b>	<b>138,069</b>	<b>0</b>	<b>56,998</b>

**PURPOSE OF FUNDS**

**UNRESTRICTED FUNDS**

General Fund This fund is for the general day to day running of the Church

**DESIGNATED FUNDS**

Fabric Fund The Trustees have set aside funds for the maintenance of church property

Reserve Fund The Trustees have set this aside for any emergency payments or top up the general Fund

**RESTRICTED FUNDS**

Flower Fund A fund to display flowers in the sanctuary

Life & Work A fund used for the purchase and payment of Life & Work

**BLAWARTHILL PARISH CHURCH**  
**NOTES FORMING PART OF THE ACCOUNTS**  
**FOR THE YEAR ENDING 31 DECEMBER 2017**

Fellowship	Fellowship Fund Money
Food Bank	Food Bank Money
Choir	This fund belongs to the Choir
Guild	This fund belongs to the Guild
Sunday School	Money for Sunday School use
Gems	This fund belongs to the Gems

	Unrestricted Funds 2017 £	Designated Funds 2017 £	Restricted Funds 2017 £	Total 2017 £	Total 2016 £
<b>3. ANALYSIS OF DONATIONS</b>					
WFO Scheme	7,172			7,172	10,147
Gift Aid Donations	8,841			8,841	8,768
Tax recovered on Gift Aid Donations				0	0
Ordinary Offerings (Open Plate)	2,287			2,287	2,085
Other Offerings, Donations etc.	1,138	9,144	4,298	14,580	24,769
	<b>19,438</b>	<b>9,144</b>	<b>4,298</b>	<b>32,880</b>	<b>45,669</b>

**4. ANALYSIS OF PAYMENTS**

**Costs of Generating Funds**

Investment Manager's Fees	0	0	0	0	0
Offering Envelopes	164	-	-	164	153
	<b>164</b>	<b>0</b>	<b>0</b>	<b>164</b>	<b>153</b>

**Charitable Activities**

Ministries and Mission	23,916			23,916	5,633
Presbytery Dues	451			451	479
Minister's Travel	1,722			1,722	2,091
Council Tax	2,623			2,623	2,363
Manse Phone	480			480	0
Organ/Pulpit Supply	571			571	278
Heating & Lighting	3,793			3,793	3,563
Insurance	2,062			2,062	2,425
Church Telephone	859			859	1,060
Fabric repairs & maintenance		57,988		57,988	154,766
Other Building costs		5,657		5,657	1,016
Other expenses	865		36,918	37,783	25,357
	<b>37,342</b>	<b>63,645</b>	<b>36,918</b>	<b>137,905</b>	<b>199,031</b>

**Governance Costs**

Independent Examiner's Fee	0	0	0	0	0
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**TOTAL**

<b>37,506</b>	<b>63,645</b>	<b>36,918</b>	<b>138,069</b>	<b>199,031</b>
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*BLAWARTHILL PARISH CHURCH*  
**NOTES FORMING PART OF THE ACCOUNTS**  
**FOR THE YEAR ENDING 31 DECEMBER 2017**

**5. TRUSTEE REMUNERATION AND RELATED PARTY TRANSACTIONS**

Paid from the General Fund of the Church during 2017 for one Trustee, the Reverend Melvyn Wood, was the sum of £4,824.40, for Manse Council Tax (2,622.55); Travel Exp. (1,721.85); Tel/B/band (480.00).

Paid from Foodbank Fund during 2017 - Kyle McCormick Salary £11,584.17

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

**6. MINISTER'S STIPEND**

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £26,644 and the maximum stipend (in the fifth and subsequent years of service) £32,743.

**7. COLLECTIONS FOR THIRD PARTIES**

In addition to the General Income the following income from Special Collections was distributed during the year.

	<b>2017</b>	<b>2016</b>
Christian Aid	424	543
Beatson	0	2000
Mental Health	0	218
C.A.P.	70	0
<b>TOTAL</b>	<b>494</b>	<b>2,721</b>

# BLAWARTHILL PARISH CHURCH

## APPENDIX I

### BANK BALANCES

Bank of Scotland Balance as at 31st December 2016	43,756.04
Reserve Fund Bank Balance as at 31 <sup>st</sup> December 2016	0.00
Flower Fund Cash in hand	52.21
Choir Bank balance as at 31 <sup>st</sup> December 2016	467.80
Choir Cash in hand	0.00
Guild Bank Balance as at 31 <sup>st</sup> December 2016	3,102.68
Sunday School Bank Balance as at 31st December 2015	256.79
Sunday School Cash in hand	0.00
Gems Bank Balance as at 31 <sup>st</sup> December 2016	490.92
Gems Cash in hand	6.40

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48,132.84

Less cheques to be presented 601.95

**Total Closing Balance as at 31st December 2016** **47,530.89**

Bank of Scotland Balance as at 31st December 2017	52,226.48
Flower Fund Cash in hand	67.77
Choir Bank Balance as at 31st December 2017	346.08
Cash in hand	0.00
Guild Bank Balance as at 31st December 2017	3,397.18
Cash in hand	42.00
Sunday School Bank Balance as at 31st December 2017	344.93
Cash in hand	0.00
Gems Bank Balance as at 31st December 2017	424.94
Cash in hand	10.42

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56,859.80

Add outstanding Lodgement 217.81

Less cheques to be presented 80.00

**Total Closing Balance as at 31st December 2017** **56,997.41**

*BLAWARTHILL PARISH CHURCH*

**GENERAL FUND BUDGET**

	<b>BUDGET 2017</b>	<b>ACTUAL 2017</b>	<b>BUDGET 2018</b>
<b>INCOME</b>			
<b>OFFERINGS – Weekly</b>	23,500	16,013	23,500
Tax recovered on Gift Aid Donations	3,500	0	3,500
Other Offerings and Donations	3,000	2,287	3,000
	<b>30,000</b>	<b>18,300</b>	<b>30,000</b>
<b>Other Ordinary General Income</b>			
Contributions from Congregational Organisations	1,500	1,110	1,500
Income from Investments	0	0	0
Interest from Bank Accounts	0	0	0
Weddings & Funerals (net income)	100	0	100
Contributions for Use of Premises	1,000	2,050	1,000
Other Income	2,600	21,794	2,600
	<b>5,200</b>	<b>24,954</b>	<b>5,200</b>
<b>TOTAL ORDINARY GENERAL INCOME</b>	<b>35,200</b>	<b>43,254</b>	<b>35,200</b>
<b>EXPENDITURE</b>			
<b>MINISTRY, MISSION AND WIDER WORK</b>			
Ministries and Mission Allocation	26,500	23,916	26,500
Presbytery Dues	451	451	451
	<b>26,951</b>	<b>24,367</b>	<b>26,951</b>
<b>LOCAL MINISTRY</b>			
Minister's Travel Expenses	2,750	1,722	2,750
Manse Council Tax	2,400	2,623	2,400
Manse Phone	700	480	700
Pulpit Supply	400	521	400
	<b>6,250</b>	<b>5,346</b>	<b>6,250</b>
<b>LOCAL CONGREGATIONAL PURPOSES</b>			
Heating & Lighting	4,000	3,793	4,000
Insurance	3,000	2,063	3,000
Church Telephone	1,100	859	1,100
Organ Supply	200	0	200
Miscellaneous	1,600	813	1,600
Fabric	5,000	13,115	5,000
Printing / Stationery	500	350	500
	<b>15,400</b>	<b>20,993</b>	<b>15,400</b>