

The Church of Scotland



# BLAWARTHILL PARISH CHURCH

CONGREGATION NO. - 160841

SCOTTISH CHARITY NO. - SC006410



## ANNUAL REPORT and CONGREGATIONAL ACCOUNTS

FOR THE YEAR ENDED 31st DECEMBER 2019

The following accounts will be presented to the  
Congregation of Blawarthill Parish Church

21<sup>st</sup> June 2020

## **BLAWARTHILL PARISH CHURCH**

### **REFERENCE AND ADMINISTRATION INFORMATION**

Charity Name:	Blawarthill Parish Church of Scotland, Glasgow
Charity Registration Number:	SC006410
Congregation Reference No:	160841
Contact Address:	48 St Ives Road Moodiesburn Glasgow G69 0PE

### **TRUSTEES**

***The Trustees of Blawarthill Parish Church are the members of the Kirk Session who served during the year are as follows -***

Joan Black	Lynne McGhie
Joan Bulloch	Hugh McGuire
Joseph Clark	Duncan MacKenzie
Lesleyanne Deans	Lorna McLean
Fiona Duncan (Resigned 31/12/19)	Thomas McPherson
Elizabeth Glen	Anne Smith
Peter Glen	Ellen Smith
Margaret Hay (Dec'd 07/03/19 )	Margaret Smith
Kyle McCormick	John Thomson
Linda McCormick	Melvyn Wood
Isabella McFarlane	

### **Principal Office Bearers -**

Minister	Rev. G. Melvyn Wood,
Session Clerks	Mrs Ellen Smith.
	Mr. John Thomson.
Church Treasurer	Mrs. Elizabeth M. M. Glen.

### **Independent Examiner**

Miss Isabel McEwan,  
Flat 4, 126-130 Main Street,  
Chryston. G69 9LD

### **Bankers**

Bank of Scotland,  
836, Crow Road,  
Anniesland, Glasgow. G13 1ET.

## ***BLAWARTHILL PARISH CHURCH***

### **TRUSTEES' ANNUAL REPORT FOR YEAR ENDING 31st DECEMBER 2019 STRUCTURE, GOVERNANCE AND MANAGEMENT.**

#### ***GOVERNING DOCUMENT***

The Church is administered in accordance with the terms of the Unitary Deed of Constitution.

#### ***RECRUITMENT AND APPOINTMENT OF TRUSTEES***

Members of the Kirk Session are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills. The minister, who is a member of the Kirk Session, is elected by the congregation and inducted by Presbytery.

#### ***ORGANISATIONAL STRUCTURE***

Blawarthill Parish Church was founded in 1941 as a congregation of the Church of Scotland. The Kirk Session is chaired by the Minister and meets at least six times in a year. Certain responsibilities are delegated to a Finance Committee, a Property Committee, a Foodbank Committee and to ad hoc action groups as appropriate. Priority Area status was withdrawn in 2014, however, Blawarthill Parish lies adjacent to some of the poorest communities in Scotland according to Government statistics and our focus for Christian outreach and service remains with serving those suffering from poverty, and in particular, food poverty. Glasgow NW Foodbank is part of the Trussell Trust Foodbank network but is administratively an organisation of the congregation with its day to day affairs managed by the Kirk Session's Foodbank Committee. Blawarthill Church is part of the Presbytery of Glasgow. It remains in a Parish grouping with Yoker Parish Church, for Presbytery Planning purposes.

#### ***OBJECTIVES AND ACTIVITIES***

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond. Worship is held every Sunday at 11 a.m. This is followed by a congregational lunch and time of fellowship. Special services are held at Christmas and Easter with six evening services per annum held by the (ecumenical) Knightswood Fellowship of Churches in one of the member churches. There is an active Sunday School which caters for children from age 3 and upwards.

## *BLAWARTHILL PARISH CHURCH*

### **TRUSTEES' ANNUAL REPORT FOR YEAR ENDING 31st DECEMBER 2019**

Church Organisations include the Guild, the Choir and small groups which meet from time to time for study or congregational planning purposes. Boys Brigade and Brownie Guide Companies are linked to the church along with their corresponding junior groups. These are well attended and take part in annual dedication services during Sunday worship.

### ***ACHIEVEMENTS AND PERFORMANCE***

News about church activities is publicised through a weekly pew-sheet which details church activities during the coming week. A regularly updated Facebook page continues to engage a much wider group of supporters. The Church website ([www.blawarthillchurch.org](http://www.blawarthillchurch.org)) is regularly updated and serves as a public record of our work.. As part of the Church's Local Church Review program, the Kirk Session continued the development of a number of specific action points, in the final year of the current five year cycle. In 2019 the congregation gained the Eco-Congregation Bronze Award, recognising our achievements in reducing our carbon footprint and promoting awareness of global issues. As the result of a number of legacies, new pew cushions were purchased for the sanctuary and various other small improvement works completed. Members of the congregation held several social activities and continued to run regular events open to the community for fundraising purposes. With its two Project managers and a team of volunteers the Foodbank continued to provide emergency food through a voucher system and in partnership with various referring agencies. It continued to be supported financially and in kind by grant giving bodies and various corporate and personal donors. A grant received from the Robertson Trust in 2017 enabled the continuing employment of the Managers. Two Foodbank distribution centres in Maryhill are managed from Blawarthill. A small council grant in 2019 enabled us to reconfigure the church garden and introduce a 'sensory garden' and winding walks within the larger plot so encouraging inclusivity. The Church Halls are available for weekly and one-off lets by community groups, families etc. Continuing use of halls by refugees and asylum seekers for classes and private lets in 2019 has enabled the church community to strengthen valuable links with newcomers to the Parish, assisting them to integrate into Scottish society. The Minister serves as Chaplain to the Knightswood Branch of the Royal British Legion. He is also a Director of the Coming Home Centres, Glasgow ( Community Veterans Support) (SCO45047) and acts as Padre to the organisation.

**TRUSTEES' ANNUAL REPORT FOR YEAR ENDING 31st DECEMBER 2019  
FINANCIAL REVIEW**

Once again we completed our Ministries and Mission quota for 2019. A substantial amount of Gift Aid tax has already been received with more to come and has thus far been allocated to the relevant funds. The Foodbank Committee approved a donation of £1500 to the Church General Fund. Free Will offerings showed a decrease of appx. £1,400 and a negligible difference with regards to the open plate donations, while Gift Aid offerings also saw a decrease of £1,300. The income received from the use of premises increased by just over £2,000 as against the 2018 total. Once again we are indebted to the General Trustees for the sum of £5,381.53 to pay an invoice latterly received from the company who carried out the repair works to the church during 2016/17.

***Reserves Policy***

It is the Trustees' policy to hold reserves of approximately three months general expenditure.

***STATEMENT OF TRUSTEES RESPONSIBILITIES***

The members of the Congregational Board must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Church during the financial year. The members of the Congregational Board are responsible for keeping proper accounting records which, on request, must reflect the financial position of the Church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2016. They are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and / or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,

Signed .....

Mrs Ellen Smith (Session Clerk)

Date 19th May 2020

## REPORT OF INDEPENDENT EXAMINER

I report on the accounts of the charity for the year ended 31st December 2019 which are set out on pages 5 to 9.

### **Respective responsibilities of trustees and examiner.**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement.**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's Statement.**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed .....

Date: 5<sup>th</sup> June 2020

Name: Miss Isabella McEwan

Address: Flat 4, 126-130 Main Street, Chryston, G69 9LD

*BLAWARTHILL PARISH CHURCH*

**RECEIPTS AND PAYMENTS - YEAR ENDING 31st DECEMBER 2019**

	Note	Unrestricted Funds 2019	Designated Funds 2019	Restricted Funds 2019	Total 2019	Total 2018
<b>Receipts</b>						
Donations	3	24,337	9,377	22,749	56,463	35,482
Legacies		800	0	0	800	10,000
Activities for Generating Funds		0	0	0	0	1,101
Bank & Deposit Interest		0	0	0	0	0
Investment Income		0	0	0	0	0
Use of Premises		3,370	0	0	3,370	795
Grants		498	0	14,717	15,215	30,857
Weddings and Funerals		260	0	0	260	0
Grants from General Trustees		0	5,382	0	5,382	0
Other Receipts		776	0	0	776	129
<b>Total Receipts</b>		<b>30,041</b>	<b>14,759</b>	<b>37,467</b>	<b>82,266</b>	<b>78,364</b>
<b>PAYMENTS</b>						
Costs of generating funds	4	167	0	0	167	163
Charitable activities	4	30,193	7,514	37,782	75,489	63,922
Governance costs	4	0	0	0	0	0
		30,360	7,514	37,782	75,656	64,085
Assets and Investments		0	0	0	0	0
<b>Total Payments</b>		<b>30,360</b>	<b>7,514</b>	<b>37,782</b>	<b>75,656</b>	<b>64,085</b>
Excess of Receipts/Payments for the year before Transfers		-319	7,244	-315	6,610	14,297
Transfers		1,550	0	-1,550	0	0
Excess of Receipts over Payments for the year after Transfers		1,231	7,244	-1,865	6,610	14,297

*BLAWARTHILL PARISH CHURCH*

**STATEMENT OF BALANCES - YEAR ENDING 31st DECEMBER 2019**

	<i>Note</i>	Unrestricted Funds 2019 £	Designated Funds 2019 £	Restricted Funds 2019 £	Total 2019 £	Total 2018 £
<b>Bank &amp; Deposit Balances</b>						
Bank & Deposit balances brought forward		23,368	-5,102	53,011	71,277	56,997
<b>MOVEMENT IN YEAR</b>						
Excess of Receipts over Payments for the year		1,231	7,244	-1,865	6,610	14,279
Bank & Deposit balances carried forward	2	24,599	2,142	51,146	77,887	71,276
<b>LIABILITIES</b>						
Ministries & Mission		0	0	0	0	0

The accounts were approved by

The Trustees on 22<sup>nd</sup> March 2020

For and on behalf of the Kirk Session and Congregational Board

.....Session Clerk

.....Treasurer



**BLAWARTHILL PARISH CHURCH**  
**NOTES FORMING PART OF THE ACCOUNTS**  
**FOR THE YEAR ENDING 31 DECEMBER 2019**

**1. BASIS OF ACCOUNTING**

These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Regulations anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2012.

**2. MOVEMENT IN FUNDS**

	Balance at 01-Jan- 2019 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance at 31 December 2019 £
<b>Unrestricted Funds</b>					
General Fund	23,368	30,041	30,360	1,550	24,594
<b>Designated Funds</b>					
Fabric Fund	-6,228	14,759	7,514	0	1,016
Reserve Fund	1,126	0	0	0	1,126
<b>Restricted Funds</b>					
Flower Fund	130	869	926	0	73
Life & Work	289	343	275	0	357
Fellowship	132	50	0	0	182
Food Bank	47,748	32,413	33,918	-1,500	44,743
Choir Fund	476	42	75	0	443
Guild	3,680	3,462	2,204	0	4,938
Sunday School	210	103	127	0	186
Gems	346	184	257	-50	224
<b>Total Funds</b>	<b>71,277</b>	<b>82,266</b>	<b>75,656</b>	<b>0</b>	<b>77,887</b>

*BLAWARTHILL PARISH CHURCH*

**NOTES FORMING PART OF THE ACCOUNTS**

**FOR THE YEAR ENDING 31 DECEMBER 2019**

**PURPOSE OF FUNDS**

**UNRESTRICTED FUNDS**

General Fund	This fund is for the general day to day running of the Church
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**DESIGNATED FUNDS**

Fabric Fund	The Trustees have set aside funds for the maintenance of church property
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Reserve Fund	The Trustees have set this aside for any emergency payments or top up the general Fund
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**RESTRICTED FUNDS**

Flower Fund	A fund to display flowers in the sanctuary
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Life & Work	A fund used for the purchase and payment of Life & Work
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Fellowship	Fellowship Fund Money
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Food Bank	Food Bank Money
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Choir	This fund belongs to the Choir
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Guild	This fund belongs to the Guild
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Sunday School	Money for Sunday School use
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Gems	This fund belongs to the Gems
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**BLAWARTHILL PARISH CHURCH**  
**NOTES FORMING PART OF THE ACCOUNTS**  
**FOR THE YEAR ENDING 31 DECEMBER 2019**

	Unrestricted Funds 2019 £	Designated Funds 2019 £	Restricted Funds 2019 £	Total 2019 £	Total 2018 £
<b>3. ANALYSIS OF DONATIONS</b>					
WFO Scheme	4,929	0	0	4,929	6,264
Gift Aid Donations	8,386	3,300	6,043	17,729	9,612
Tax recovered on Gift Aid Donations	9,226	3,696	1,920	14,842	0
Ordinary Offerings (Open Plate)	1,795	0	0	1,795	1,750
Other Offerings, Donations etc.	7,255	7,763	29,503	44,521	17,856
	<b>31,591</b>	<b>14,759</b>	<b>37,466</b>	<b>83,816</b>	<b>35,482</b>

**4. ANALYSIS OF PAYMENTS**

**Costs of Generating Funds**

Investment Manager's Fees	0	0	0	0	0
Offering Envelopes	167	0	0	167	163
	<b>167</b>	<b>0</b>	<b>0</b>	<b>167</b>	<b>163</b>

**Charitable Activities**

Ministries and Mission	9,752	0	0	9,752	12,764
Presbytery Dues	367	0	0	367	424
Minister's Travel	1,370	0	0	1,370	1,728
Council Tax	2,788	0	0	2,788	2,715
Manse Phone	600	0	0	600	550
Organ/Pulpit Supply	328	0	0	328	240
Heating & Lighting & Water	8,248	0	0	8,248	5,838
Insurance	2,092	0	0	2,092	2,019
Church Telephone	1,249	0	0	1,249	1,006
Fabric repairs & maintenance – Church	0	5,934	0	5,934	65
Fabric repairs & maintenance - Manse	0	1,580	0	1,580	3,773
Other expenses	3,399	0	39,332	42,731	32,800
	<b>30,193</b>	<b>7,514</b>	<b>39,332</b>	<b>77,039</b>	<b>63,923</b>

**Governance Costs**

Independent Examiner's Fee	0	0	0	0	0
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**TOTAL**

<b>30,360</b>	<b>7,514</b>	<b>39,332</b>	<b>77,206</b>	<b>64,086</b>
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**NOTES FORMING PART OF THE ACCOUNTS**

**FOR THE YEAR ENDING 31 DECEMBER 2019**

**5. TRUSTEE REMUNERATION AND RELATED PARTY TRANSACTIONS**

Paid from the General Fund of the Church during 2019 for one Trustee, the Reverend Melvyn Wood, was the sum of £4,757.61 for Manse Council Tax (2,787.81); Travel Exp. (1,369.80); Tel/B/band (600.00).

Paid from Foodbank Fund during 2019 - Kyle McCormick Salary £5,721.67

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

**6. MINISTER'S STIPEND**

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £27,585 and the maximum stipend (in the fifth and subsequent years of service) £33,899.

**7. COLLECTIONS FOR THIRD PARTIES**

In addition to the General Income the following income from Special Collections was distributed during the year.

	<b>2019</b>	<b>2018</b>
Christian Aid	295	299
<b>TOTAL</b>	<b>295</b>	<b>299</b>

**BLAWARTHILL PARISH CHURCH**  
**APPENDIX I**

**BANK BALANCES**

Bank of Scotland Balance as at 31st December 2018	66,440.95
Flower Fund Cash in hand	130.00
Choir Bank Balance as at 31 <sup>st</sup> December 2018	476.47
Choir Cash in hand	0.00
Guild Bank Balance as at 31 <sup>st</sup> December 2018	3,680.49
Guild Cash in hand	0.00
Sunday School Bank Balance as at 31st December 2018	209.72
Sunday School Cash in hand	0.00
Gems Bank Balance as at 31 <sup>st</sup> December 2018	324.92
Gems Cash in hand	19.74
	<b>71,282.29</b>
Add outstanding Lodgement	10.00
Less cheques to be presented	15.00
<b>Total Closing Balance as at 31st December 2018</b>	<b>71,277.29</b>

Bank of Scotland Balance as at 31st December 2019	72,025.16
Flower Fund cash in hand	73.12
Choir Bank Balance as at 31 <sup>st</sup> December 2019	443.11
Choir Cash in hand	0
Guild Bank Balance as at 31 <sup>st</sup> December 2019	4,938.04
Sunday School bank balance as at 31 <sup>st</sup> December 2019	182.22
Sunday School Cash in hand	3.92
Gems Bank Balance as at 31 <sup>st</sup> December 2019	215.55
Gems Cash in hand	6.73
	<b>77,887.85</b>
Add Outstanding Lodgement	0.00
Less cheques to be presented	0.00
<b>Total Closing Balance as at 31st December 2019</b>	<b>77,887.85</b>

# BLAWARTHILL PARISH CHURCH

## GENERAL FUND BUDGET

	BUDGET 2019	ACTUAL 2019	BUDGET 2020
<b>INCOME</b>			
<b>OFFERINGS – Weekly</b>	23,500	13,316	23,500
Tax recovered on Gift Aid Donations	3,500	9,226	2,000
Other Offerings and Donations	3,000	1,795	3,000
	<b>30,000</b>	<b>24,337</b>	<b>28,500</b>
<b>Other Ordinary General Income</b>			
Contributions from Congregational Organisations	1,500	1,550	1,500
Income from Investments	0	0	0
Interest from Bank Accounts	0	0	0
Weddings & Funerals (net income)	100	260	100
Contributions for Use of Premises	1,000	3,370	2,000
Other Income/legacies	2,600	2,074	1,000
	<b>5,200</b>	<b>7,254</b>	<b>4,600</b>
<b>TOTAL ORDINARY GENERAL INCOME</b>	<b>35,200</b>	<b>31,591</b>	<b>33,100</b>
<b>EXPENDITURE</b>			
<b>MINISTRY, MISSION AND WIDER WORK</b>			
Ministries and Mission Allocation	10,752	9,752	7,500
Presbytery Dues	367	367	225
	<b>11,119</b>	<b>10,119</b>	<b>7,725</b>
<b>LOCAL MINISTRY</b>			
Minister's Travel Expenses	2,000	1,370	2,000
Manse Council Tax	3,000	2,788	3,000
Manse Phone	600	600	600
Pulpit Supply	300	329	300
	<b>5,900</b>	<b>5,087</b>	<b>5,900</b>
<b>LOCAL CONGREGATIONAL PURPOSES</b>			
Heating & Lighting & Water	5,000	8,247	7,000
Insurance	2,500	2,092	2,200
Church Telephone	1,100	1,249	1,300
Organ Supply	200	0	200
 Miscellaneous	 2,000	 3,238	 2,000
Fabric	5,000	7,514	5,000
Printing / Stationery	500	328	400
	<b>16,300</b>	<b>22,668</b>	<b>18,100</b>